

## NOTTINGHAM CITY COUNCIL

### CHILDREN'S PARTNERSHIP BOARD

#### MINUTES

of meeting held on 27 JANUARY 2010 at the

Council House from 4.05 pm to 6.06 pm

indicates present at meeting

Councillor David Mellen	- Chair of the Board and Portfolio Holder for Children's Services	- Nottingham City Council
Julie Ashton	- Nottingham City colleges representative	- Colleges of Further Education
Peter Linford	- Chair	- CONGA (City of Nottingham Governors' Association)
Mike Butler	- Chief Executive	- Djanogly City Academy
Vacant	- Children's Services Advisor	- GOEM (Government Office for the East Midlands)
Gareth Owen	- Head Teacher	- Hadden Park High School
Graham Sheppard	- District Manager	- Job Centre Plus
Mick Brown	- Area Director	) Learning and Skills Council
Paula Webber	- Deputy Area Director	)
Margaret McGlade	- Chair	- Local Safeguarding Children's Board
Helen Voce	- Chief Executive	- NCVS (Nottingham Council for Voluntary Services)
Ron Buchanan	- Chair	) NHS Nottingham City
Andrew Kenworthy	- Chief Executive	)
Candida Brudenell	- Director of Children's Trust Transition Programme	) )
Councillor Jon Collins	- Leader	) Nottingham City Council
Ian Curryer	- Corporate Director of Children's Services	) )
Jane Todd	- Chief Executive	)

Jill Robey	- Head Teacher	- Nottingham Nursery School and Training Centre
John Clarke	- Chair	) Nottinghamshire Police Authority
Philip Hodgson		)
Jane Geraghty	- Chief Officer	- Nottinghamshire Probation Service
John Pearson	- Head Teacher	- Rosehill School
Jane-Belinda Francis	- Head Teacher	- Springfield Primary School
Heather Sahma	Regional Change Agent	- Strategic Health Authority

**Also in attendance**

Jane Brown	- Associate Director of Aspiration and Life Skills	- NHS Nottingham City and Nottingham City Council
Lucy Davidson	- Assistant Director of Commissioning of Children's and Families Services	- NHS Nottingham City
Andy Downing	- Director of Schools and Early Years	)
Martin Smith	- Environmental Educational Development Manager	)
Hugh White	- Director of Sport, Leisure and Parks	) Nottingham City Council
John Wileman	- Head of Sport and Leisure Centres	)
Laura Wilson	- Committee Administrator	)

**Please note: except where otherwise indicated, all items discussed at the meeting were the subject of a report which had been circulated beforehand.**

**28 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Graham Sheppard (Job Centre Plus) and Paula Webber (Learning and Skills Council).

**29 DECLARATIONS OF INTERESTS**

No declarations of interests were made.

**30 MINUTES**

**RESOLVED that, subject to minute 20 resolution (1)(a) being amended to remove point (v), and resolution (2) being amended to read 'that one representative for schools and one for Further Education be invited to sit on the Senior Officer Group',**

**the minutes of the last meeting held on 15 October 2009, copies of which had been circulated, be confirmed and signed by the Chair.**

**31 MINUTES OF THE CHILDREN'S PARTNERSHIP SENIOR OFFICERS GROUP**

Minutes of the following meetings were presented to the Board:

5 October 2009  
9 November 2009  
2 December 2009

In relation to item 7 (CAMHS (child and adolescent mental health services) Strategy) of the minutes of the 9 November 2009 meeting the Board was informed that the CAMHS Strategy would be submitted to the April 2010 meeting of this Board for ratification.

**RESOLVED that the minutes of the Children's Partnership Senior Officers Group meetings held on 5 October, 9 November and 2 December 2009 be noted.**

**32 PHYSICAL ACTIVITY, PHYSICAL EDUCATION (PE) AND SPORT STRATEGY FOR CHILDREN AND YOUNG PEOPLE IN NOTTINGHAM 2009-2013**  
(Director of Schools and Early Years)

In addition to the report detailing the main outcomes of the Physical Activity, PE and Sport Strategy for Children and Young People in Nottingham 2009-2013, Andy Downing and Martin Smith presented the Board with the following information:

- the national strategic drivers were:
  - PSA 22 – deliver a successful Olympic Games and Paralympic Games with a sustainable legacy and get more children and young people taking part in high quality PE and sport through the 'five hour offer' which was 2 hours outside of school and 3 hours in school;
  - NI 57 – children and young people's participation in high quality PE (HQPE) and sport. The number of children and young people engaging in 2 hours HQPE was 81% nationally and 59% locally, the number of children and young people engaging in 3 hours of school led PE and sport was 50% nationally and 49% locally;
  - NI 56 – obesity in primary school age children in Year 6 which was currently 18.33% of children and young people nationally and 22.6% locally;
  
- further national strategic drivers were:
  - the Joint Strategic Needs Analysis (JSNA) Physical Activity Aspect stating that physical activity needed to include the full range of human movement and was an important aspect of health and well-being;
  - the benefits of physical activity, which included:
    - § healthy growth and development, maintenance of energy balance, mental well-being and social interaction;
    - § improvements to cognitive functions and academic achievement. Active children were less likely to smoke, use alcohol/get drunk or take illegal drugs;

- commissioning priorities to ensure that the implementation of the Physical Activity, PE and Sport Strategy for Children and Young People was supported to ensure a co-ordinated approach and robust evaluation of interventions;
- strategies developed nationally included:
  - the PE and Sport Strategy for Young People 2008-11;
  - School Sports Partnerships;
  - Sport England/'Sport Unlimited' funding for 2 hours of sporting opportunities out of school but in term time;
  - National Governing Bodies whole sport plans;
  - Building Schools for the Future programme;
  - Healthy Schools Programme;
  - National Obesity Strategy – 'Healthy Weight, Healthy Lives';
- the local drivers for the strategy were:
  - recognition of the need to more effectively co-ordinate the multitude of provision across the City;
  - provision of a single 'offer' for young people;
  - the reduction of duplication;
  - development of a more effective working partnership with the voluntary sector;
  - recognition that the City Council needed to develop coherence;
  - to more effectively address the priorities of Nottingham's Sustainable Communities Strategy and Children and Young People's Plan;
- the initial City Council responses included:
  - development of the Physical Activity and Sport Strategy 2008-2010 by Leisure Services;
  - the establishment of a local delivery agency to look at the delivery of the programme;
  - the establishment of some working groups to deliver Building Schools for the Future and the 'Sport Unlimited' programme;
  - encouraging a partnership approach to the delivery of programmes;
  - recognition that Children's Services needed to respond and co-ordinate an approach that focussed on young people;
- the need for a co-ordinated approach was recognised and there had been an initial meeting, facilitated by the Youth Sports Trust, to bring partners together in December 2007 and a City Council Young People's Strategic PE and Sport Group was established in January 2008 to oversee the development of the strategy. The group comprised 3 directors from Children's Services, the Director of Leisure Services, 2 Head Teachers and NHS Nottingham. Working groups had been established to drive key issues forward including:
  - Building Schools for the Future Stakeholder Group;
  - out of hours provision group to manage 'Sport Unlimited' and other initiatives;
  - holiday provision group to co-ordinate out of school holiday activity provision;
  - local delivery agency to cover the delivery of 2 hours HQPE;

- gifted and talented group;
- school/community group;
- external consultants were invited to drive forward the consultation surrounding the development of a strategy, which began in January 2009 and finished in the autumn. A wide range of stakeholders had been engaged, including young people themselves. The strategy would cover children and young people from 0 to 19;
- the purpose of the Children and Young People's Physical Activity, PE and Sport Strategy was to:
  - identify and respond to the needs of children, young people and families in an inclusive manner;
  - provide a co-ordinated approach to the delivery of the '5 hour offer', in terms of funding, use of resources and promotion;
  - to clearly define roles and responsibilities and, in particular, clear pathways for networking and communication;
- the vision of the strategy was for all children and young people to participate in high quality physical activity, PE and sport through opportunities that inspired, raised aspirations, sustained participation and supported achievement;
- the strategic aims of the strategy, which followed the new Sport England model, were to inspire more children and young people to become active, sustain children and young people's involvement in physical activity, PE and sport by promoting life-long participation and achieve every child's potential through raising standards of performance and developing pathways to success;
- underpinning the strategy were a number of key objectives and underlying principles as well as four cross-cutting themes of:
  - workforce development;
  - facilities development;
  - 2012;
  - communication;
- measurable objectives and priorities had been identified in an action plan to take the delivery of the strategy forward. A Strategic Directors group had been established and officers had been identified to co-ordinate the strategy. An officer had been identified to drive forward partnership working through the working groups and a priority was to draw in more of the community sector;
- there would be development and expansion of existing multi-agency working to deliver the strategy;
- the Child Obesity National Support Team had commented on the strategy and recommended that:
  - the strategy was used to improve and inform partnership working and strengthen links;
  - evaluation of the work was undertaken;

- there should be increased support for 2 hours PE;
- there should be improved recording of progress against a performance framework;
- supporting the implementation of the strategy was a key commissioning recommendation within the Joint Commissioning Needs Assessments on physical activity and child obesity;
- the strategy provided a framework for referencing future work and formally recognised the importance of physical activity, PE and sport in the development of young people within Nottingham;
- the Directors Group acted as a strong advocate for physical activity, PE and sport for young people, providing an oversight for the working groups and linking to other strategic partnerships;
- working groups drove the work streams forward and the strategy had been developed as a result of existing work being undertaken by these groups.

Members of the Board made the following comments and observations:

- the strategy helped to simplify a complicated area of work but more consideration needed to be given to the involvement of voluntary sector groups to ensure that the most appropriate providers were involved;
- it would have been useful to see aspirational targets to give a picture of what it was hoped the strategy would achieve and how much implementing the strategy would cost;
- facilities were an issue as they were not always available for sporting activities to take place. It was important to ensure that funding was available for sporting projects and that children and young people did not have to travel far to access facilities.

In response to members' observations and comments the following additional information was provided:

- there was more detail on targets in the operational plans for the strategy which would be submitted to this Board in the future;
- there would be no additional costs to implement the strategy as the aim was to make better use of existing facilities/projects;
- local averages were lower than national averages as there was a perception that providing more time for sports would detract from core subjects such as maths and English, but there was anecdotal evidence to suggest that the schools that provided more time for sports achieved highest in core subjects;
- clearer guidance on community use of school facilities needed to be given through the Building Schools for the Future programme.

**RESOLVED**

- (1) **that the strategy be endorsed and the development of action plans to support its implementation be approved;**
- (2) **that a progress report on the implementation and effectiveness of the strategy be submitted to the Board annually.**

**33 CHILDREN'S TRUST STATUTORY GUIDANCE – DRAFT ON CO-OPERATION ARRANGEMENTS INCLUDING THE CHILDREN'S TRUST BOARD AND THE CHILDREN AND YOUNG PEOPLE'S PLAN**  
(Director of the Children's Trust Transition Programme)

Members commented that all organisations had a duty to co-operate but further information needed to be provided on the meaning and expectations of this.

**RESOLVED**

- (1) **that the contents of the draft statutory guidance be noted;**
- (2) **that information on the meaning of 'duty to co-operate' be submitted to a future Board meeting.**

**34 CHILDREN AND YOUNG PEOPLE'S PLAN (CYPP) REVIEW UPDATE**  
(Director of the Children's Trust Transition Programme)

Candida Brudenell presented the report and informed the Board that consultation on the revised priorities was currently underway and was wide-spread. The plan for 2010-2014 would be short and to the point and would be submitted to the April 2010 meeting of the Board for endorsement.

Members of the Board commented that wide-spread consultation and a succinct version of the plan was welcome.

**RESOLVED that the current position on the consultation process be noted.**

**35 QUARTER 2 PERFORMANCE - EXCEPTIONS**  
(Director of the Children's Trust Transition Programme)

Ian Curryer presented the report and informed the Board that quarter 3 performance information was now available and would be sent to members prior to the April 2010 meeting.

Candida Brudenell requested that Board members discuss with their Senior Officers what was hindering the implementation of Common Assessment Frameworks (CAFs) and report the information back to her directly. Once the issues were known then actions could be put in place to resolve them.

**RESOLVED that the report be noted and that information regarding issues with implementing CAFs be reported to Candida Brudenell.**

**36**     **SCHOOL ATTENDANCE**  
(Director of Targeted Services)

In addition to the report circulated with the agenda an amended report was circulated prior to the meeting and a further amended protocol to address non-attendance was circulated at the meeting.

Members made the following comments and observations:

- tackling attendance was labour intensive for schools and attendance on Fridays tended to be worse than the beginning of the week, bad weather also affected attendance. There needed to be a culture change to attendance but this would be a slow process;
- staff at schools needed to be aware of lessons that were missed as well as full days so that they could speak to the pupil and encourage them to attend;
- there needed to be more material in schools on the impact of non-attendance and more material to encourage pupils to attend.

In response to members' comments and observations the following additional information was given:

- earlier intervention tended to be more effective, for example the threat of a fixed penalty notice was more effective than actually issuing them as the majority of absences were condoned by parents/carers;
- there had been improvements in attendance for all groups apart from traveller and Pakistani pupils. Guidance was being issued to schools on how to deal with extended absences, for example, if time was taken off mid-term then they could be taken off the school roll after 10 consecutive days absence.

**RESOLVED**

- (1) that the contents of the report be noted;**
- (2) that the partnership sign up, in principal, to the draft protocol to address non-attendance at school and once finalised by the Senior Officer Group, partners agree to promote this within their organisation.**

**37**     **DRAFT TEENAGE PREGNANCY PLAN 2010/11**  
(Associate Director of Aspiration and Life Skills, NHS Nottingham City and Nottingham City Council)

Jane Brown presented the report and informed the Board that the measure of the reduction in the number of terminations of pregnancy by reducing unplanned conception had been removed from page 8 of the draft plan as it was not achievable.

**RESOLVED that the draft plan be endorsed.**



**38    FORWARD PLAN**

Candida Brudenell introduced the forward plan and informed the Board that future forward plans would only contain work items for the Board.

**RESOLVED that the forward plan be noted.**

**39    DATES OF FUTURE MEETINGS**

**RESOLVED that the Board meet at 4.00 pm on the following Wednesdays in the 2010/11 municipal year:**

**2010**

**30 June  
13 October**

**2011**

**26 January  
27 April**